

THE CHILDREN'S COUNCIL
Job Posting
Adolescent Health Facilitator

OUR MISSION

The mission of The Children's Council is to support, endorse and help establish any program or project that enhances the health, development and well-being of the children of Lancaster County, SC.

KNOWLEDGE, SKILLS and ABILITIES

- Decision making, organization, versatility, initiative, and interpersonal skills
- Ability to multi-task and set priorities
- Strong written/oral communication skills and an ability to work with a wide variety of people
- Mastery of Google Suites and Microsoft platforms

MINIMUM QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty in accordance with the mission. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Bachelor's degree in social sciences or related field preferred
- Clean Background Check
- Able to sit or stand for long periods of time
- Ability to lift and carry 25lbs
- A valid Driver's License
- US Resident or Work

PHYSICAL REQUIREMENTS

Must be able to exert up to twenty-five pounds of force to lift, carry, push, pull or otherwise move objects when needed. Physical demands are in excess of those for sedentary work; must be able to remain on feet for extended periods of time.

OVERVIEW

Under supervision of the Director of Adolescent Health, the Adolescent Health Facilitator is responsible for the daily operations of the assigned task to facilitate adolescent health programming in a classroom setting. This role requires comfort and capability in making decisions and assuming classroom leadership

responsibilities within the programs. Ideal candidates must be able to work well with various personality types. Adolescent health facilitators partner with educators, school administrators to bring sex and health education to middle and high school students.

KEY FUNCTIONS

Responsibilities will include, but are not limited to, the following:

- Provide sex and health education curriculum in school and collegiate setting
- Collect, analyze, and disseminate data as required by the program, grant, and agency
- Coordinate Parent University and Youth Health Advisory Committee (YHAC) as assigned
- Assure used areas and shared school space is well maintained
- Attend all recommended training, staff meetings, and one-on-one supervision meetings
- Implement service delivery with school administration, teachers, and other service providers
- Serve as liaison from the program to the community
- Develop and maintain effective communication and positive working relationships
- Miscellaneous clerical duties necessary to maintain operation of the program
- Other duties and responsibilities as directed by the Director of Youth Development and/or Executive Director

BENEFITS

- Salary Range: \$32,000-\$35,000
- Medical Benefits Package: \$6,500
- Paid Time Off
 - Vacation
 - Holiday
 - Medical